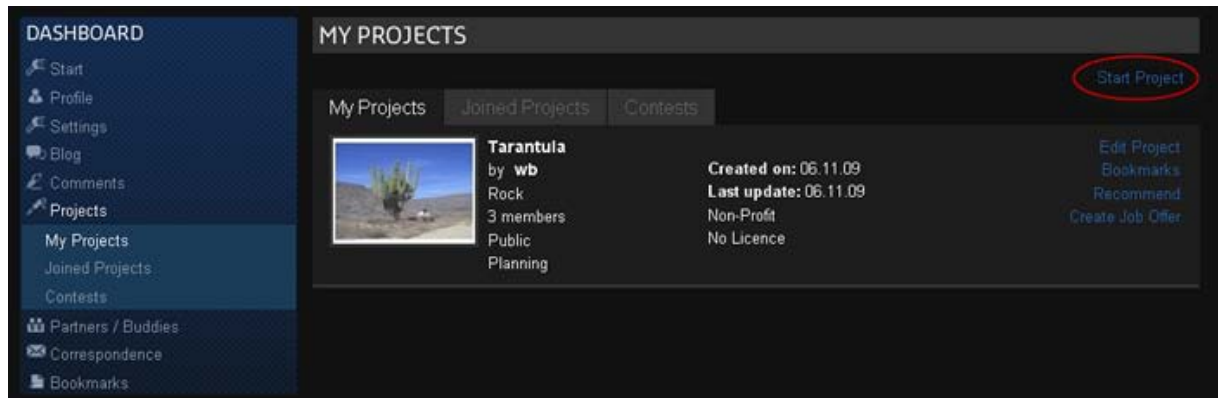


Tutorial: How To Create A Project Part 1

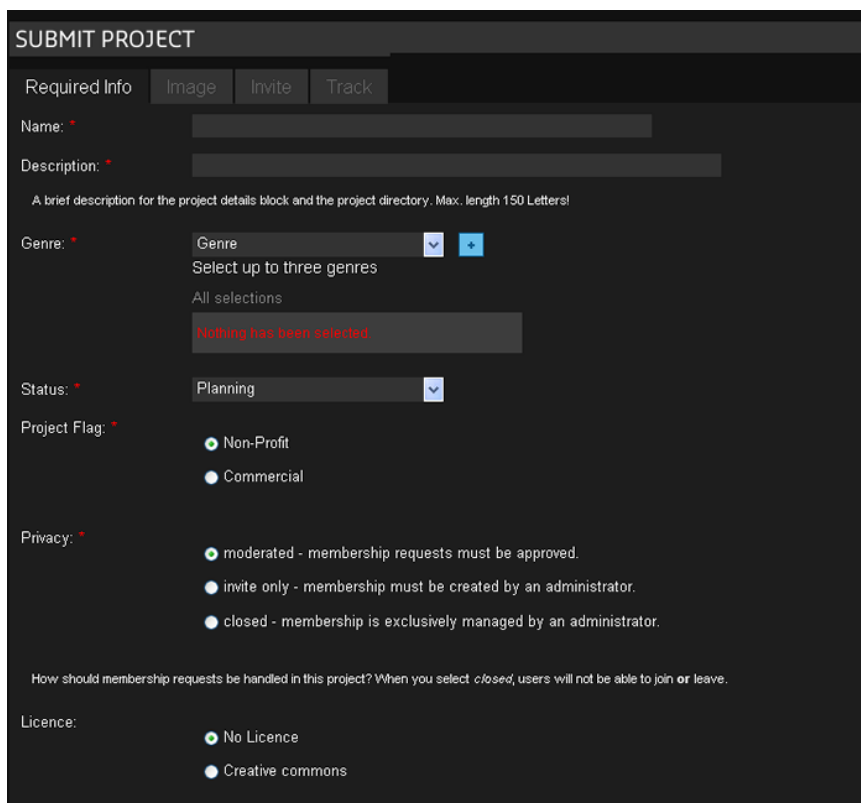
You can create a project either directly from your dashboard on the digitalmusician.net (DMN) website or from within the DM-Container via “File->Create New Project”. The procedure is identical no matter which you choose.

Start Project



- Log in to the DMN website
- Select “Projects” from your dashboard
- Select “My Projects”.
- On the right you will see projects you are working on if any.
- Select “Start Project”.

Create a project

A screenshot of the 'SUBMIT PROJECT' form. The form has a dark background with white text. At the top, there are tabs for 'Required Info', 'Image', 'Invite', and 'Track'. The 'Required Info' tab is selected. The form fields include: 'Name: *' with a text input field; 'Description: *' with a text input field and a note: 'A brief description for the project details block and the project directory. Max. length 150 Letters!'; 'Genre: *' with a dropdown menu showing 'Genre' and a plus sign, and a note: 'Select up to three genres'; 'All selections' with a red text: 'Nothing has been selected'; 'Status: *' with a dropdown menu showing 'Planning'; 'Project Flag: *' with radio buttons for 'Non-Profit' (selected) and 'Commercial'; 'Privacy: *' with radio buttons for 'moderated - membership requests must be approved.', 'invite only - membership must be created by an administrator.', and 'closed - membership is exclusively managed by an administrator.'; and 'Licence:' with radio buttons for 'No Licence' (selected) and 'Creative commons'. At the bottom, there is a note: 'How should membership requests be handled in this project? When you select closed, users will not be able to join or leave.'

- You are now in the “Create Project” Panel.
- Select the “Required Info” tab.
- Enter the name of the project.
- Enter a detailed description of the project.
- “Genre” shows you various options to describe the musical style of your project. You can select three genres maximum. Select the “+”-button to choose the genres.
- “Status” selects the status of your project. Choose between “Planning”, “In Progress” and “Finished”.
- In the area “Project Flag” you can choose whether your project should be commercial or non-commercial. That means you can offer a budget for the tracks of your partners.
- Under “Privacy” you can indicate how DMN is managing your project. You are the administrator of the project.
 - “Moderated” means you are able to approve or disapprove requests to join your project. Your project can be reviewed by all DMN members.
 - “Only Invitation” means you must directly invite project members.
 - “Closed means your project is not able to be seen by DMN members and you have complete control over who can join or not.
- In the “Licence” area you can choose between “No Licence” and “Creative Commons”.
 - “No Licence” means your project content can be freely used and modified in any way by the project members, but not for commercial purposes.
 - “Creative Commons” is a standard licensing agreement between you and your project partner. More information can be found in the FAQ on the DMN website.
- Select “Submit” to load the data and finish the procedure.
- You can change your details at any time.

Image

This is item 1 out of a maximum number of 1 of Project items you may post.

Required Info Image Invite Track

PROJECT_IMAGE ▾
Images are not saved until the form is submitted.

Upload a new image:

- Select the “Image” tab.
- Browse for a file on your hard drive and then “Upload” and “Save”

Invite

Required Info Image **Invite** Track

Here you can invite friends and members to your project. The messages will be send as soon as you submit your project.

Partner:

Username: Camaya
Snapshotter
Mangofury

Enter up to 10 usernames. Separate multiple addresses by commas or new lines. Each person will receive an invitation message from you.

Personal message: Please join my new project Blues Baby.

Enter a message which will become part of the invitation email.

Budget: No Budget
 Budget

Please choose if your project has a budget or not

- Select the “Invite” tab
- Here you can invite to your project.
- A partner list should appear in the top box
- Select a partner from the list and he will be registered in the field “User Name”.
- You can register further names of members you want to invite up to a total of ten
- Under “Personal Message” you can enter a text which everyone will receive.
- Decide if the Project has a budget so your invitees know up front.
- Select “Save” to load your data on to the server.

Song Files

Required Info Image Invite Track

Upload new audio file: Browse...

Click "Browse..." to select an audio file to upload. You are a Free Member of DM you only may upload three tracks.
NOTE: the current Configuration limits uploads to 7MB.

Title: snapshotter's track

Default title is your user name, please add your own.

UPLOAD >>

- Select the "Track" tab.
- Here you can upload an audio file of your song/song idea, to give your partners an idea in which direction you are going.
- Select "Existing Audio File" to choose an existing audio file you have uploaded to your profile.
- Select ""Browse" to locate a file on your hard drive and then "Upload".
- Pro Members can upload up to eight tracks per Project and Free Members can upload three.
- Under "Title" enter a name for your track.
- Under "Preview" you are able to look at your project data and change it if you wish.
- Select "Save" to upload all data and content to the server.

BY selecting "My Projects" in your dashboard all project information is shown. The [second part of the Project Tutorial](#) will show you how to start work on your project in more detail.